



NOTICE OF AWARD

05 December 2023

PHILCOPY CORPORATION

793 J.P. Rizal Street,
Poblacion, Makati City

Dear Sir/Madam:

In connection with the NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT for the **Supply and Delivery of Various Office Supplies and Equipment for General Services Office** under **Request for Quotation No. 100-23-07-1873**, the Bids and Awards Committee resolved to recommend the award of the contract to **PHILCOPY CORPORATION** in the amount of **Three Hundred Thousand Nine Hundred Pesos (Php 300,900.00)**.

This serves as formal notice of the award of the contract in your favor. You are hereby requested to execute the contract with the City and to submit relevant documents as *required under the Implementing Rules and Regulations of R.A. 9184, if any, within ten (10) calendar days upon receipt of this Notice. Failure to execute the contract and to submit relevant documents (as applicable) within the above-mentioned period may result in the cancellation of the award of the contract in your favor.*

Very truly yours,

VICTOR MA REGIS N. SOTTO

City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO

City Administrator

Conforme:


ROLANDO B. CRUZ

Authorized Representative
PHILCOPY CORPORATION

Date:

12-6-23